



HIMALAYA MEDICAL COLLEGE & HOSPITAL

Run By:- Himalaya Educational Trust

Chiksi, (SH-69), Paliganj, Patna, Bihar- 801110

Contact: 9304637349, 9334767990

Ref: HMC/H/02/23

Date: 19/01/2023

Hospital Order

Sub: Minutes of the HIC&BMWM committee

The hospital Infection Control Committee and Bio-Medical Waste Management of HMC&H is constituted with the following members.

1. Medical Superintendent –Chairman *Arjun Lal*
2. Dr. Arjun Lal, Prof. of Microbiology –Coordinator *Arjun Lal*
3. Dr. Neelima Singh, Assistant Prof. of Microbiology – Member Secretary *Neelima Singh*
4. Professor and Head of the Department of Anesthesiology –Member *Pradyum*
5. Professor and Head of Department of General Medicine –Member *Ashok Kumar*
6. Professor and Head of Department of General Surgery –Member *A Kumar*
7. Professor and Head of Department of Orthopedics –Member *S. S. S. S.*
8. Professor and Head of Department of OBG –Member *Renu Rahaige*
9. Professor and Head of Department of ENT –Member *Pradyum*
10. Deputy Medical Superintendent –Member *Pradyum*
11. Resident Medical Office –Member *Pradyum*
12. IQAC coordinator –Member *Anil Kumar*
13. General Manager –Admin-Member *Sapna Kumari*
14. Nursing Superintendent –Member *Pradyum*
15. Mr. Tarun Kumar-Maintenance Engineer-Member *Tarun Kumar*
16. Assistant Nursing Superintendent (OT)-Member *Rajiv Kumar*
17. Assistant Nursing Superintendent –CSSD & Laundry In-Charge- Member *Rohit Kumar*
18. Mrs. Laxmi Braskar –Infection Control Nurse *Laxmi*
19. Staff Nurse(Baby Khatoon) – Dialysis Department *BABY KHATOON*

The Member Secretary will be in-charge for maintaining records, recording minutes of the meeting, convening periodical meeting under intimation to Ex Officio Chairman and President.

The committee shall meet once in quarter in Hospital Council Hall.

The committee shall ensure that the hospital infection to be reduced/eliminated which risks to patients, visitors and providers of care.

This order comes with effect from 19th January 2023.

Principal

Principal

Himalaya Medical College & Hospital
Chiksi, Paliganj, Patna



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Ref : HmCH/02-1/23

Date: 21/01/2023

Minutes of the HIC&BMWM committee meeting held on 21/01/2023

Agenda

1. Review of the minutes of the last meeting.
2. Review of the infection Control & Bio Medical Waste Disposal practices.
3. To Discuss our preparedness for NABH.
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The first quarterly meeting of the year 2023 is held in chambers of the Medical Superintendent from 2:30 PM to 3:30 PM .
- The secretary welcomed the members, introduced the new members to the committee and reviewed the minutes of the last meeting .
- The infection control nurse presented the statistics of incidence of NSI, surgical site infection that occurs in our hospital during the year 2022.
- Dr. Umesh Prasad Sinha brought to the notice regarding the mosquito problem in the post natal ward. All members agreed and emphasized the need for providing mosquito nets or mesh to the windows.
- All members insisted the need for a fully equipped isolation ward in our hospital.
- DNS informed the committee regarding the need for a rotatory fogging machine in the OT and all members agreed and suggested for purchase of the same .
- NS brought to notice that when NSI occur few staff was not able to afford the cost of immunoglobulin (Ig) even after giving concession ,all members discussed the issue and felt that in special circumstances when needed can provide Ig free of cost.
- Secretary informed all members about our institutional policy for hepatitis B vaccination which has been provided free of cost to everyone. All members asked the ICN to keep strict vigil on this issue.
- Gap report from value-added consultancy was discussed and decided to follow strictly hand hygiene, BMW segregation practices and also suggest the infection control team to educate the HCWs.
- Secretary brought to the notice to increase to number of ICN/liaison nurse and it was decided to discuss this issue with the management.
- The meeting was concluded with vote of thanks by the secretary reminding everyone to meet next on 24th April 2023.

(HIC & BMWM Committee)

Copy to:-

1. Chairman
2. Director
3. All Members through M.S.

Eryan Bhushan

Medical Superintendent

(Chairman HIC & BMWM Committee)

Superintendent

Himalaya Medical College & Hospital

Chiksi, Paliganj, Patna



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Ref : HmCH/07-1/23

Date: 24/04/2023

Minutes of the HIC&BMWM committee meeting held on 24/04/2023

Agenda

1. Review of the minutes of the last meeting.
2. Review of the Bio Medical Waste Disposal practices.
3. Review of the infection Control practices .
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The Second quarterly meeting of the year 2023 was held in chambers of the Medical Superintendent from 2:00 PM to 3:15 PM .
- The secretary welcomed the members, reviewed the minutes of the last meeting and briefed about the visit of consultant for 'Valueadded' regarding HIC practices on our hospital .
- The secretary presented to the members the statistics of incidence of NSI, surgical site infection the occurred in the past 3 months.
- Dr. Umesh Prasad Sinha brought to the notice regarding the lack of preventive measures to be undertaken due to swine flu outbreak in our locality particularly vaccine, tablets & N95 mask .
- All members stressed the need for a fully equipped isolation ward on our Hospital.
- Dr. Murugan insists on regular cleaning of AC filters and to improve the Maintenance of duty doctor's room.(which is not par with the expectation)
- NS brought to notice to replace all broken colour coded dust bins and committee recommends doing the needful and asked Mr. Naresh Housekeeping supervisor to coordinate.
- Since case sheets are kept on patients cot during clinical rounds NS suggested having separate moving trolley . She also insisted on providing reusable aprons for staff nurses as part of PPE which the committee approves.
- Secretary bought to the notice regarding vaccination against salmonella for food handlers in our hospital canteen and committee recommends vaccination.
- The meeting concluded with vote of thanks by the secretary reminding everyone to meet next on 25th July 2023.

(HIC & BMWM Committee)

Gyan Bhushan

Medical Superintendent
(Chairman HIC & BMWM Committee)

Superintendent
Himalaya Medical College & Hospital
Chiksi, Paliganj, Patna

Copy to:-

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3. All Members through M.S.



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Ref :.....Hmch./LS- 1/23

Date: 25/07/2023

Minutes of the HIC&BMWM committee meeting held on 25/07/2023

Agenda

1. Review of the minutes of the last meeting.
2. Review of the Bio Medical Waste Disposal practices.
3. Review of the infection control practices
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The Third quarterly meeting of the year 2023 was held in chambers of the Medical Superintendent from 2:30 PM to 3:30 PM .
- The secretary welcomed the members and reviewed the minutes of the last meeting .
- The chairperson emphasized the necessity of BMW segregation and insisted everyone to follow.
- The secretary presented the data of Hepatitis vaccination given and the incidence of needle stick injury (NSI) occurred in the last three months if our hospital.
- OG HOD brought to notice about the offensive smell near labor room for which chairperson advised the engineer to follow and rectify the problem .
- OG HOD brought to the notice about leggings shortage for surgery patents and also insisted to make it compulsory to all. Chairperson advised NS to follow this issue.
- Surgery professor brought to notice that OPDs to be clean before 8:30 am chairperson instructed the housekeeping supervisor to follow the schedule properly .
- The chairperson suggested starting an official mail ID for committee members to communicate .
- The chairperson advised the house keeping supervisor to monitor the internal transport of BMW.
- The Meeting concluded with vote of thanks by the chairperson reminding everyone to meet next on 26th October 2023.

(HIC & BMWM Committee)

Copy to:-

1. Chairman
2. Director
3. All Members through M.S.

Eryan Bhushan

Medical Superintendent
(Chairman HIC & BMWM Committee)

Superintendent

Himalaya Medical College & Hospital
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Ref :...Hmch/28-1/24

Date: 26/10/2023

Minutes of the HIC&BMWM committee meeting held on 26/10/2023

Agenda

1. Review of the minutes of the last meeting.
2. Review of the Bio Medical Waste Disposal practices.
3. Review of the infection control practices
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The fourth quarterly meeting of the year 2023 was held in chambers of the Medical Superintendent from 2:30 PM to 3:30 PM .
- The chairperson welcomed the members for the meeting .
- The secretary reviewed the minutes of the last meeting .
- The secretary presented the incidence of needle stick injury (NSI) occurred in the first quarter on our institute.
- Members discussed about NSI protocol and management in detail and suggested to form an expert panel for the same.
- Posters prepared to sensitize the health care workers about NSI were circulated among the members for their approval.
- Chairperson instructed Mr. Naresh to enquire and submit the quotation for bar-coding software for BMWM.
- The HOD of anesthesia and pediatrics expressed their concern over A/C problem in PICU, NICU and OT complex .
- The chairperson advised the house keeping supervisor to take appropriate action to control the rodent population in the hospital.
- The chairperson advised the house keeping supervisor to monitor the internal transport of BMW .
- The Meeting concluded with vote of thanks by the Secretary .
- The Meeting concluded with vote of thanks by the chairperson reminding everyone to meet next on 27th January 2024.

(HIC & BMWM Committee)

Erhan Bhushan

Medical Superintendent
(Chairman HIC & BMWM Committee)
Superintendent
Himalaya Medical College & Hospital
Chiksi, Paliganj, Patna

Copy to:-

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Contact: 9304637349, 9334767990

Ref : Hmch/06-1/24

Date: 27/01/2024

Minutes of the HIC&BMWM committee meeting held on 27/01/2024

Agenda

1. Review of the minutes of the last meeting.
2. Review of the Bio Medical Waste Disposal practices.
3. Review of the infection control practices
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The first quarterly meeting of the year 2024 was held in chambers of the Medical Superintendent from 2:30 PM to 3:30 PM .
- The chairperson welcomed the members and announced the names of the new members of the committee .
- The member reviewed the minutes of the last meeting .
- The chairperson approved the re designation of the waste management committee as 'Bio Medical Waste Management' committee.
- The committee approved the formation of a common committee for HICC & BMWM and to meet on every quarter with in January ,April, July and October .
- The committee approved to incorporate the infection audit from in all the case sheet to assess the HAI.
- The HOD of anesthesia expressed satisfaction in control of rodent menace in the O.T. complex.
- The chairperson advised the house keeping supervisor to take appropriate action to control the rodent population in the hospital.
- The HOD of orthopedics suggested that the medical officer of the unit should be apprised of the infections- (HAI).
- The chairperson advised the house keeping supervisor to provide foot operated dust bins and ensure proper segregation & collection of BMW and arrange for barcodes labels / tags and use of non chlorinated plastic covers with bio hazard symbol at the earliest.
- The Meeting concluded with vote of thanks by the Secretary .
- The Meeting concluded with vote of thanks by the chairperson reminding everyone to meet next on 29th April 2024.

(HIC & BMWM Committee)

Medical Superintendent
(Chairman HIC & BMWM Committee)

Superintendent
Himalaya Medical College & Hospital
Chiksi, Paliganj, Patna

Copy to:-

1. Chairman
2. Director
3. Members



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Ref :.....H.M.C.H./29-1/24

Date: 29/04/2024

Minutes of the third quarterly meeting of HIC&BMWM committee held on 29/04/2024

Agenda

1. Review of the minutes of the last meeting.
2. Review of the Bio Medical Waste Disposal practices.
3. Review of the infection control practices
4. Any other issues raised by the members with the permission of the chairperson.

Minutes of the meeting

- The Second quarterly meeting of the year 2024 was held in chambers of the Medical Superintendent from 2:30 PM to 3:30 PM .
- The chairperson welcomed the members and announced the names of the new members of the committee .
- Minutes of the last meeting was reviewed by the committee
- Prof of surgery & Anesthesia suggested Rodent menace should be tackled more actively in the O.T. complex as it is still persistent .
- Mr. Naresh , housekeeping supervisor was advised to ensure collection of 'sharp' wastes from all the points of generation every day by posting a staff on rotation every week.
- Housekeeping supervisor was also instructed to ensure a clean environment in the campus and ensure regular fogging inside & outside the hospital .
- Member secretary brought to the notice of the chairman the necessary to follow the 2016 guidelines of BMWM including the use of appropriate color coded foot operated bins, of appropriate size, polythene bags of appropriate thickness & color ,and Biohazard symbol and tags with bar coding as per the notification by the ministry of Environment, Govt. of India for strict compliance .
- It was also requested to provide the BMWM posters as per the 2016 guidelines at every waste generation point.
- Prof of anesthesia and surgery suggested that adequate preparation of the patient i.e. epilation should be done on the day of surgery as per the protocol to be submitted by the surgeon to the nursing supt.
- Prof of anesthesia suggested that a permanent shed may be provided for the patients attenders to stay.
- Dr. Rama Gokul Prasad requested the M.S. to permit attaching the H.I.C surveillance forms in the case sheets of all the wards to facilities assessing the rates of hospital acquired infections.
- (DNS) informed the committee about food waste thrown around the campus
- It was also suggested to provide a suitable dress for post partum mothers during their stay in the hospital.
- The Meeting concluded with vote of thanks by the chairperson reminding everyone to meet next on 30th July 2024.

Enyan Bhushan

Medical Superintendent

Superintendent

Himalaya Medical College & Hospital
Chiksi, Paliganj, Patna

Copy to:-

1. Chairman
2. Director
3. Members